

Application to Conduct a Special Event, Benefit, or Promotion
to benefit the
Susan G. Komen® Inland Empire

Date of Application: _____

Organization or Group: _____

Contact: _____

Email: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____ Fax: _____

Website: _____

Name of Proposed Event: _____

Description of Proposed Event: _____

Date/Time/Location: _____ Rain date (*if an event*): _____

How will you generate money? _____

Potential Sponsors/Underwriters: _____

Budget Information: (Please attach details)

Projected Income: _____

Projected Expenses: _____

Projected Donation: _____

Publicity/Promotion: (Please list all areas, i.e. brochures, radio, print ads, television, etc.)

Insurance: (Copies of necessary insurance with Komen listed as additional insured must be submitted to the Komen Inland Empire Affiliate 30 days prior to the event)

Company: _____

Type and Amount: _____

Please note: *If a sporting event, copy of participant waiver must be submitted 30 days prior to event.*

Will other charitable organizations benefit? If so, please name and describe extent.

Assistance needed from the Komen Inland Empire Affiliate:

Applicant understands that approval must be granted by Komen Inland Empire Affiliate and a Letter of Agreement must be executed by the parties before Applicant can plan or promote the proposed event. The Inland Empire Affiliate of the Susan G. Komen Breast Cancer Foundation; d/b/a Susan G. Komen® Inland Empire shall not be liable to any vendor or other third party for any fees, costs, or payments of any kind associated with the event, and Applicant agrees to indemnify and hold harmless the Komen Inland Empire Affiliate against any such claims by third parties or vendors for said fees, costs, or payments.

Applicant Signature: _____

Once completed, send the application to:
Katie Parker, Executive Director
Inland Empire Affiliate
43397 Business Park Drive, Suite D-9
Temecula, CA 92590
You may fax the application form to 951-676-7211 or e-mail kparker@komenie.org
If you have any questions about the application please call 951-676-7465.